

# NAIHATI MUNICIPALITY

1No. R.B.C. Road Naihati, 24 Parganas North, Pin-743165, West Bengal.

Memo No:

826/MC-11

Date: 07-08-2026

## Expression of Interest (EOI)

Selection of NGOs for Implementation of Tree Plantation Programme under "Sobuj Swadhinata Programme"

Ref: SUDA-14012(99)/5/2026-NULM SEC-SUDA/6170 Date: 03/08/2026

### 1. Background

The Government of West Bengal has launched the Sobuj Swadhinata Programme to enhance urban green cover, climate resilience and community participation. Naihati Municipality invites EOIs from eligible NGOs with experience in plantation, environmental conservation and community mobilisation to support Urban Local Bodies (ULBs).

### 2. Scope of Work

Selected NGOs will support ULBs in site planning, plantation of native species, maintenance, survival monitoring, community awareness, SHG capacity building, geo-tagged digital documentation and reporting.

### 3. Eligibility

Registered Society/Trust/Section 8 Company; minimum 1 year of relevant experience; at least one completed project in plantation/environment/community development; experience with Government/ULBs/PSUs; valid statutory registrations (PAN and applicable registrations); audited financial statements for the last 3 years; minimum turnover of ₹5 lakh in any one of the last 3 financial years; adequate technical manpower; and a self-declaration of non-blacklisting.

### 4. Documents to be Submitted

Covering letter, NGO profile, registration certificate, PAN, GST (if applicable), audited accounts (last 3 years), annual reports, experience/work completion certificates, list of technical staff, proposed methodology, financial capability statement and non-blacklisting declaration.

### 5. Evaluation

Proposals will be evaluated on organisational experience (20), relevant plantation experience (30), financial capacity (20), methodology (20) and presentation (10). Minimum qualifying marks: 70/100.

### 6. Duration & Deliverables

Initial engagement will be for two years, extendable based on satisfactory performance. Deliverables include plantation plan, monthly progress reports, geo-tagged photographs, survival reports, quarterly monitoring reports and final completion report.

### 7. Payment & Performance

Payments will be milestone-based, linked to plantation completion, survival percentage, reporting and verification by the District/ULB. The NGO shall maintain at least 85% sapling survival after one year, ensure timely maintenance, community participation and digital reporting.

## 8. General Conditions

ULB reserves the right to accept or reject any or all EOIs, modify the scope of work, revise project locations and terminate the assignment for unsatisfactory performance.

## 9. Submission

Interested NGOs shall submit a sealed proposal superscribed 'EOI for Selection of NGO for Tree Plantation Programme under Sobuj Swadhinata Programme'. The proposal should include all supporting documents and signed declarations. No financial proposal is required at the EOI stage.

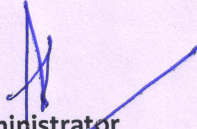
## 10. Contact Details

Municipal Corporation / Municipality / N.A.A. (To be filled by the issuing authority).

11. Lase Date of Submission: 13/08/2026 upto 12 noon.

## Annexures

Application Form, NGO Profile, Relevant Experience, Financial Capacity and Declaration of Non-Blacklisting.

  
Administrator  
Naihati Municipality  
Administrator  
Naihati Municipality